



September 8, 2016

RE: Notice of Intent to Award – Personal Services Agreement for Project Management and Owner’s Representative Services

Dear Proposers,

Thank you for taking time to submit a proposal to the City of Milwaukie for Project Management and Owner’s Representative Services. The Selection Review Committee for this Request for Proposals has completed the evaluation process. It is our intent at this time to award the contract for Project Management and Owner’s Representative Services to Shiels Obletz Johnsen, who was selected as the proposer deemed most appropriate and fully able to perform the services.

The following page addresses those who responded to the proposal and identifies the collective points awarded to each proposer by the Selection Review Committee.

Authorization of the contract award was determined by City Council at its regular session on Tuesday, September 6, 2016, beginning at 6:00 PM at Milwaukie City Hall, 10722 SE Main Street, Milwaukie, Oregon 97222.

In the event a proposer is adversely affected or aggrieved by the City’s award of the contract to another proposer, the proposer may protest the notice of the award. Protests must be in writing, specifying the grounds upon which the protest is based, and submitted to Katie Newell, Library Director, within seven (7) calendar days of this notice of intent to award.

If you have any questions or need additional information regarding the intent to award this contract, please contact me at 503-786-7584 or newellk@milwaukieoregon.gov.

Sincerely,

A handwritten signature in blue ink that reads "Katie Newell". The signature is written in a cursive style.

Katie Newell
Library Director
Milwaukie Ledding Library

City of Milwaukee

Evaluation Results for Project Management & Owner's Representative Services

September 8, 2016

Criteria	Shiels Oblatz Johnsen, Inc.		OAC		Heery International, Inc.		Lenore LLC		Meridian Management, Inc.	
Proposal submitted on time (Pass/Fail)	Pass		Pass		Pass		Pass		Pass	
	Points Awarded	Max.Points	Points Awarded	Max.Points	Points Awarded	Max.Points	Points Awarded	Max.Points	Points Awarded	Max. Points
Introductory Letter	4.8	5	4.6	5	4.6	5	4.2	5	4.4	5
Team Capacity & Relative Experience	18.4	20	15.6	20	12.8	20	9	20	10.2	20
Historic Building Experience	14.8	15	12.4	15	11.4	15	11.2	15	8.4	15
CM/GC Experience	8.8	10	9.6	10	9.4	10	8.4	10	6	10
Relocation Experience	9.4	10	8.2	10	6.8	10	6.2	10	7	10
Proposed Costs	11.6	15	10.6	15	11	15	13.4	15	6.4	15
Personal Services Agreement	4.8	5	4.8	5	4.6	5	5	5	4.8	5
Overall quality and conformance with RFP requirements	9.6	10	7.8	10	8.6	10	6	10	7	10
Presentation	10	10	10	10	9.75	10	0	10	0	10
Total	92.2	100	83.6	100	78.95	100	63.4	100	54.2	100